

*Novato Citizen
of the Year
Committee*



Novato Citizen of the Year 2024 – Call for Nominations

Spanish/English translations available

To: Novato Community Organizations

This year as in the prior years, the Novato Citizen of the Year Committee, made up of former Novato Citizens of the Year, is seeking nominations of people who could be selected as the Novato Citizen of the Year for 2024. What better place to look than among the community's clubs, religious institutions, and organizations?

I hope that you will take the time to copy and distribute the attached nomination form to your members. Do not be shy. If a member of your family deserves to be nominated, please do so. If you have nominated someone in the past who was not selected, please do so again as it is always a difficult choice, and this may be the year that your nominee is selected.

The deadline to return the application is November 25, 2024. Please submit your applications to: COTY Committee, P.O. Box 1296, Novato, CA 94948. Or email: mread1834@aol.com

Applications will be reviewed, and an awardee chosen by the Novato Citizen of the Year Committee.

The 2024 Citizen of the Year will be announced at this year's 65th annual Novato's Birthday Party on January 24, 2025.

We hope that you and members of your group will join us at the Buck Institute for Research on Aging, January 24, 2025, for Novato's Birthday Party and the naming of the 2024 Citizen of the Year!

Sincerely,

A handwritten signature in blue ink that reads "Michael Read". The signature is written in a cursive, flowing style.

Michael Read, Chairman
Citizen of the Year Committee



Novato Citizen of the Year Nomination Guidelines 2024 **Spanish/English Form Available**

1. The nominee does not have to live or work in Novato, but the effect of their volunteering must be to the benefit of Novato for a period of at least 7 years.
2. Nominations are to be made and resumes obtained, with no prior knowledge on the part of the nominee.
3. Nominee names will not be divulged. Prior to the public announcement, the chosen recipient's name will only be disclosed to the appropriate organizations i.e., City of Novato, Senator, Assemblyperson, Congressional Representative and nominator etc. The media will not be advised of the recipient's identity until the award is made at the live or virtual event.
4. Nominations may be submitted at any time during the year, but **all nominations must be received by November 25, 2024**. Please send nominations to:
Novato Citizen of the Year Committee, P.O. Box 1296, Novato, CA 94948.
Or email; mread1834@aol.com.
5. The person or organization making the nomination will be responsible for obtaining the necessary information concerning the nominee. There will need to be close coordination with the COY liaison and nominator to make sure the recipient is available for in person attendance at the event in 2025. The goal is to make the presentation a surprise and successful for the recipient.
6. It is the effect of the nominees volunteering efforts on the richness and /or quality of life, and the experience of the Novato community rather than face/name recognition that is most important. The nominee cannot hold public office at the time of nomination.
7. The nominee must have been active in just one activity/organization or several.
8. All the nominee's activities to be considered in this award must be performed on a voluntary basis, i.e., unpaid.
9. The nominator should try to follow these guidelines.
10. References will be considered in the selection process and at least one is required.
11. Late nominations, i.e., received after the deadline, will not be considered.
12. If your nominee is not selected this year, please feel free to resubmit, with any additional information next year.
13. Only one person can receive this award for a given year. A couple, should they be nominated, will be considered as one person.

Novato Citizen of the Year Committee

P.O. Box 1296 Novato, CA 94948

Or mread1834@aol.com

*Novato Citizen
of the Year
Committee*



Novato Citizen of the Year 2024 - NOMINATION FORM
Spanish/English Form available

Full Name of Nominee _____

Address _____

Please provide the following information about the nominee. Other supporting information that you can provide may strengthen the nomination e.g., letters of recommendation.

How has your nominee contributed to the richness and/or quality of life in Novato?

For how many years has Novato been impacted by the community service of your nominee?

Examples of supporting information:

Please note: the nominee must have been active, as a volunteer, for at least 7 years.

Nominee does not have to live or work within the city boundaries, but the impact of the volunteering must be in Novato.

List the organizations in which the nominee is active, those specifically impacting Novato.

The volunteering activities could be in multiple areas or just one.

References are helpful and at least one reference is required.

Please look at the nominator guidelines – attached with this nomination form or at <https://paintthetownred.org/citizen-of-the-year/>. It may help you compose or organize your application.

This nomination will be held in confidence, to be divulged only if this person is chosen. If this person is chosen, they shall not be notified until the surprise announcement at the Birthday event.

If your candidate is chosen, it is possible that additional background material will be needed, and you will be contacted to provide this.

Name of Nominator _____ Signature _____

Address _____

Home Phone _____ Business Phone _____

Email _____

Organization represented (if any) _____

Please return no later than November 25, 2024 to:

Novato Citizen of the Year Committee

P.O. Box 1296

Novato, CA 94948

Or email mread1834@aol.com