



COMMUNITY PANDEMIC ASSISTANCE AWARD Nomination Guidelines

1. The nominee must reside or own a business within Novato's postal code areas (94945, 94947, 94949)
2. The assistance provided must be a volunteer effort to help the Novato community above & beyond the normal scope of the nominee. The assistance must have provided a meaningful, beneficial result for the Novato community.
3. The assistance provided cannot solely be a financial contribution.
4. The nominee cannot be a public official.
5. The nominee cannot be a member of the PTTR Inc. Board or Committee.
6. A nomination must be made & information obtained without the prior knowledge of the nominee. The person/organization making a nomination will be responsible for obtaining all required information about its nominee
7. Nominations shall not be divulged prior to the public announcement of the award recipient. Prior to the official announcement, the award recipient's name may be disclosed by PTTR Inc. to other organizations who may also wish to honor the award recipient. The media will not be advised of the award recipient's name prior to the official announcement.
8. Examples of assistance areas (not limited to these areas):
Seniors, Schools, Youth, Medical, Neighborhood, Food Bank
And Underserved Community

Selection Process

1. The Nomination Form can be mailed to PTTR Inc. PO Box 2715, Novato Ca 94948 or emailed to info@paintthetownred.org.
Nominations must be received by December 1, 2020.
2. The PTTR Inc. Board will review all nominations & select the recipient.
3. The award recipient will be officially announced on Friday, January 22, 2021 during the Novato *Virtual* Birthday Party.

Board of Directors

Jeanne MacLeamy
President

Molly Foley
Treasurer

Jennifer Goldfinger
Secretary

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Novato's Birthday Party produced annually by Paint the Town Red, Inc. (PTTR), a 501c7 tax-exempt organization, EIN #30-0449219.

PTTR is administered by a volunteer Board of Directors to fulfill its civic mission of planning and executing Novato's Birthday Party and selecting the Citizen of The Year.